



ZONING & PLANNING BOARD APPLICATION FEES

Adopted by City Council 2/10/2020

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Application Type †	Basic Fee*	Additional Fees*	
Administrative Review	\$125.00	None apply	
Administrative Review Short Term Lodging Permit	\$250	Permit must be renewed every 2 years, fee authorized at that time.	
Minor Site Plan Committee (MSPC), Minor Site Plan or Change of Use between 5,000 and 10,000 SF#	\$100.00	None apply	
Planning Board Basic Site Plan, Site Plan Amendment or Change of Use over 10,000 SF#	\$200.00	Construction of new commercial structures, and additions	+ \$50 per each 1,000 SF# of new structure footprint
		Construction of new <u>industrial</u> structures and additions	+ \$30 per each 1,000 SF# of new structure footprint
		Construction of new residential units	+ \$50 per unit
		Principal Outdoor Uses	+ \$100 per acre (or portion over .5 acre) of developed area
		Parking or paving	+ \$20 per 1,000 SF#
Basic Subdivision (of Lots or Sites)	\$200.00	For 1-3 lots/sites (includes the original lot)	\$50 per lot/site
		For over 3 lots/sites (including original lot)	\$75 per lot/site
		Lot Line Adjustments	\$50 for each adjustment between every two lots
		Boundary Line Agreements	\$50 for each adjustment between every two lots
Basic Site Plan for establishment or expansion of parking lots over 25 spaces	\$500.00	None apply	
Design Review	\$100.00	None apply	
Conceptual Review	No Fee	None apply	
As-built Site Plan	\$100.00	None apply	
Miscellaneous Items/Fees			
Request for a continued hearing	\$25.00 for the first request, \$50. for each request after		
Request for extension of approval	\$25.00 for the first request, \$50. for each request after		
Request for Street Acceptance	\$100.00 Flat fee		
Conditional Use Permits	\$100.00 Per requirement		
Zoning Petitions	\$100.00		
Zoning Applications, Zoning Re-Hearings	\$125.00		
Lot Merger Applications	\$25.00		
Sign Permits	\$30.00 per sign		
Banner Sign Permits	\$50.00 per banner per week		
After-the-fact Applications	\$500 or double the regular application fee, whichever is greater, plus the normal application fee		
Abutter Notification	\$10 per abutter, includes postal fees. Applicants wishing to pay the postal fees will be credited that amount. Applicant must prepare the mailing envelopes including affixing certified slip (return receipt not required).		
Recording Fees	Make payable to Belknap Country Registry of Deeds – amounts will vary depending on what is being recorded		

*Application fees do not include recording fees.

†Submission of an application fee must accompany a complete application in order for that application to be placed on an agenda for review and/or public hearing.